

This monthly report is intended to provide the Vernon College Board of Trustees, Vernon College Foundation Board members, as well as college faculty and staff, with updated information regarding significant college activities, issues, and accomplishments.

College Governance – Dr. Dusty R. Johnston, President

- Enrollment – Enrollment this spring is 2009 students as compared to 1990 last spring. The Vernon campus enrollment is 347 as compared to 329 last spring. This is a positive trend of small enrollment growth. Vernon College employees are exploring all options to continue to improve enrollment.
- In the January 8, 2025 board meeting, the trustees approved:
 - TASB Update 48 to Board Policies
 - Blue Summit II tax abatement application
 - City of Vernon tax resale deeds
- The board of trustees also conducted discussion and reviewed reports on:
 - Residence Hall renovation project
 - CBVM 116 follow-up
 - Athletic scholarship
 - 2024 IT Management Review
 - Upcoming professional review process
- In addition, the board of trustees were provided the 2024 facilities update primary information:

Vernon

- The parking lot of the Bi-Fork building was poured with concrete. An additional HVAC unit was also installed in the Bi-Fork building. This area is currently being used for the truck driving school.
- The lights at the tennis courts have been retrofitted with LED lights and the courts have been updated with pickleball lines. They have become a popular place for students and community members.
- Four of the showers were replaced in the big dorm, along with the shower in the baseball assistant suite. All others should be updated in summer 2025. Kitchen appliances were also replaced in the baseball assistant suite. Other dorm repairs included painting the laundry room, stairwells and basement, updating four dryers in laundry room and providing new seating areas in the basement.
- Concrete curbing was poured around the bullpen at the baseball field. Upgrades were also made to the batting cages. A John Deere bunker groomer and field rake was purchased to help keep the fields in shape.
- Both the faculty staff lounge and the chaparral room were painted and upgraded with new flooring.
- In the King Gym, a cooling tub was installed in the training room and the ice machine was replaced. A water softener was also installed to ensure the longevity of new ice machine.
- A water filling station was built for the rodeo.
- A new AC was installed in the Wright library. Additional signage was also hung in the library to indicate PASS Center, ITV rooms and restrooms.

Wichita Falls

- A new digital sign was installed on the northwest corner of the Century City parking lot. This will allow for easier and more elaborate advertising of all programs. TVs were also replaced at CCC for advertising and student updates.
- After a hot water heater issue above the cosmetology lab, we upgraded a water heater, repaired ceiling tiles and installed a mop sink upstairs in the CCC gym.
- Several parking lots lights were retrofitted to LED and rusted light poles were replaced. We will continue replacing as need arises.
- There was a water leak at Skills Training Center where water came through the ceiling tiles. These were all replaced, as well as repairing of pipes in the ceiling.
- The flag poles in front of the main entrance were repaired and new flags were hung.

- Final Registration was held at CCC and VER on January 7th.
- We had 590 Dual Credit students register for Spring 2025 from 17 different school districts.
- Over 135 VA Benefit students have been certified for their VA Benefits for Spring 2025 Continuing Education, Career Technical Education, and Academic Transfer courses.

Police

- Prepared the officer schedules for the month of February
- Prepared coverage for all Special Events.
- All Fire, Safety, and Clery Reporting are up to date.
- All officers' daily logs are complete and have been looked through. No major issues currently.
- Vernon College officers are participating in ALLERT Level 1 Active Shooter Response Training and Refresher training.

Admissions/Registrar

- SEVP recertification approved, which means we are approved to continue having international students
- Successful Spring 2025 onsite registration using Element 451
- Successful start to Spring 2025
- Graduated 90 students for December 2024
- Completed athletic eligibility for Baseball and Softball
- Maria and Colleen presented Colleague information at Faculty Development
- Certified CBMs 002, 00S, 0E1, 00A, 00C

Testing

- Successful Spring 2025 onsite registration
- Successful start to Spring 2025
- Over 100 exams administered, including TSI, CLEP, GED, and TCFP
- HESI testing starts 1/27

Upcoming in February:

- February 3 – Community College Day at the Capital – 6 students attending with Dr. Johnston and Jesse Dominguez
- February 4 – Leadership Wichita Falls lunch and tour of CCC
- February 10-19 – Service Area High School Tour
- February 11 – Wichita Falls Chamber of Commerce Shaping the Future meeting
- February 19 – Texas Tech at CCC
- February 24 – MSU Texas Application Workshop at VER
- February 25 – MSU Texas Application Workshop at CCC
- Student Activities- 2/6 rom com movie night, 2/12 video game tournament, 2/19 blood drive, 2/24 ping pong tournament

Finance/Administrative Services/Physical Plant – Mindi Flynn, Vice President

Business Offices

- 1099s, 1098-Ts and W-2s were processed and disbursed to vendors, students and employees. They were also all filed with the IRS in accordance with government standards.
- Completed both the Report of Fundable Operating Expenses and the Community College Annual Reporting and Analysis Tool for THECB.
- Completed the Eminent Domain Report for the State Comptrollers office.
- The Vernon College cage code and unique identifier was update with the federal government to allow for receipt of federal funding.
- Assisted IT and Great Western Dining with the installation and rollout of new POS and student scanning app.
- Shelly Mason and Samantha Samano delivered Meals on Wheels.

Physical Plant

- Assisted IT and Great Western Dining with installation of new digital menu boards in the SUB on the Vernon campus.
- Cleaned and repaired water heaters at the dorm.

- Repaired a gas leak behind the baseball dorm.
- Water leaks were repaired at the baseball field and rodeo arena.
- Removed bookshelves from the Wright library and also removed tint from large windows at library.
- Repairs at CCC include flagpoles, mag lock on the north door and electric buffer used by the night crew.
- Several offices were moved at CCC. Items completed include painting of walls, cleaning and buffing floors and moving/rearranging furniture.
- Old projectors were removed and replaced at Skills Training Center.
- The heat exchangers were replaced in the President’s suite and in cosmo. A new HVAC unit was installed at CCC for room 204.
- Mowing weekly and landscaping at Vernon and Skills Training Center.
- Cleaning and sanitizing daily and nightly, as well as stripping and buffing floors.

Human Resources

- Personnel
 - Employment
 1. Alli Fleming - Classified III, Administrative Assistant, Athletics, effective January 6, 2025
 2. Lauren Loskot – Coordinator of Dual Credit, effective January 6, 2025
 - Reassignment
 1. Lucianna “Luci” Cavazos, to Full-Time Nursing Instructor, from Part-Time Nursing Instructor, effective January 14, 2025
 - Resignation
 1. April Maldonado - Classified III, Administrative Assistant, Athletics, effective December 31, 2024
 2. Lois Martinez – LVN Instructor, effective December 31, 2024
 3. Joe Carrigo, CDL/Truck Driver Instructor, effective December 31, 2024
- Michelle
 - Met with IT to discuss new hire processes.
 - HR gave some of our VC swag to the Chamber Banquet for the table decorations and giveaways
 - For the month of January, we processed the following new hires:

Adjuncts	4
Full Time	3
Work-study	2
- Jackie
 - Finalizing plans with Premier Corporate Wellness for Heart Health Month
 - Working on AAUP report
 - Final NEOED meeting 1/14/2025
 - MLK Prayer Breakfast 1/18/2025

Information Systems and Technology – Dr. Roxanne Hill, Vice President

VC IT Department

- 2 Emergency Phones installed on Vernon Campus (Main Dorm and Baseball Dorm)
- New Meal Card System called Saavor has been installed for students on Vernon Campus in Great Western Dining allowing Bluetooth Scanner functionality
- New TV’s for menu display installed on Vernon Campus – Great Western Dining
- New TV for VC news installed at STC in the break room
- New projector installed at STC in the multipurpose room
- Wireless 1 at STC has been upgraded for stability
- Computer Replenishments will begin on campus in February 2025
- Help Tickets for January 2025 – Averaging 90 Tickets a Week with 100% Satisfaction Score

Institutional Assessment, Planning, and Effectiveness – Dr. Brad Beauchamp

- Updated Strategic Plan for 2025-2030
- Compiled and presented results of the THECB CB 116 Follow-Up Report
- Drafted Substantive Change letter for closure of EMS – Paramedic Program
- Drafted Substantive Change letter for relocation of WFISD high schools
- Completed Cost II IPEDs winter survey component
- Completed Graduations IPEDs winter survey component
- Completed Graduations 200 IPEDs winter survey component
- Completed Outcomes Measures IPEDs winter survey component

Institutional Advancement – Michelle Alexander

- The solicitation and collection of items for the Vernon College Foundation On-line Auction has begun. The Auction will be held March 4 – 6, 2025. If you have items to donate, please contact Callee Serrano at cserrano@vernoncollege.edu.
- Callee Serrano completed a three-year term as a member of the Vernon Chamber of Commerce.
- Callee and the other members of the Vernon College Social Committee decorated a table at the Vernon Chamber of Commerce banquet.
- Michelle Alexander chaired the North Texas Area United Way Board of Directors Meeting on January 10, 2025.
- The Vernon College Foundation held their Quarterly Meeting on January 16, 2025 in the Sumner Conference Room at CCC.
- Michelle attended the Martin Luther King, Jr. Annual Prayer Breakfast on January 18, 2025. She also represents Vernon College as a member of the Martin Luther King, Jr. Scholarship Committee. The Committee is composed of representatives from Vernon College, MSU and community members.

Athletics – Jason Jenkins

- AND WE'RE OFF! We hit the ground running in January and are off to a fast pace. Baseball reported for the 2025 season on January 9th and softball reported on the 13th. Practice and games have already begun with baseball leading off with a double header at home on the 25th against Wayland Baptist JV. They came away with 2 wins. Lots of good young talent on the baseball field this fall.
- Softball is set to open its' season on the road with games at Frank Phillips and Wayland Baptist JV as well. Coach Lipscomb is excited about the depth in the pitching staff this year and has a very solid offense to compliment the sound defense.
- Rodeo has been getting set for its first competition but that will not be until the end of February when they travel to Odessa. This is the first of 5 rodeos on the road for the Chaparral Rodeo Team. Coach Jackson is excited to see what this team can do after getting some great experience in the fall.
- Volleyball is in its off season until February 15th when they can officially begin practice. They get 4 dates for competition in the spring so they have to make them count. Coach Thomas will be bringing back a good number of freshmen next fall from a team that finished third in the Region and second in conference. Expectations are high for this group.

DRJ Comments

- The fact that enrollment slightly increased for fall 2024 and spring 2025 is significant. I appreciate the work that everyone is doing to turn the trend to an increase for the fall 2024 semester.
- The 89th legislative session is in full swing. I am happy to report that support for community college funding is strong and it appears to be another good session for Texas community colleges that increase HB metrics. I encourage you to understand how you can impact the HB 8 metrics.
- Monday, February 3, was Community College Day at the Capitol. Jessie Dominguez traveled with six students to Austin to attend the event with me. On Monday morning, TACC conducted a rally on the south steps of the Capitol to support community college funding during this session. There were several speakers including the Representative Gary VanDeaver, who authored and spearheaded HB 8 last session. Most

community colleges and over 800 students attended the rally. Afterwards, I had scheduled meetings for me and the students with:

- Senator Charles Perry
- Senator Brent Hagenbuch
- Representative James Frank

At each meeting, the students did an excellent job of representing Vernon College, as well as all community college students, by asking good questions as well as stating why they were glad they chose to attend Vernon College. I had several opportunities to visit with the students during the day and it was a very pleasant experience for me.

- Please contact me with any input or questions at:
 - drj@vernoncollege.edu
 - Office – 940-552-6291 ext. 2200
 - Cell – 940-261-0060